

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Monday May 7, 2018 5:30 p.m.
General Brown Room - Jr./Sr. High School

MINUTES

REGULAR MEETING

MEMBERS PRESENT: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt (arrived 5:35 p.m.); Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Gary Grimm, Transportation Supervisor/ Operations Manager; David Ramie, Principal Dexter Elementary; Debra L. Bennett, District Clerk; Staff Member / Community Member

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 p.m. by President West, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion for approval was made by Daniel Dupee, and seconded by Brien Spooner, with motion approved 6-0.

3. PRESENTATIONS: Superintendent Case presented Board of Education member, Natalie Hurley, with a Certificate of Achievement Award in recognition of her participation in New York State School Boards Association leadership development training Level 1 for 2018. Recognition is given to school board members who continually strive to enhance their knowledge and skills of school board governance.

4. PUBLIC COMMENT - No requests at this time.

5. CONSENT AGENDA

Motion for approval by Jamie Lee seconded by Natalie Hurley, with motion approved 6-0.

(A) Approval of Minutes as listed:

- April 9, 2018 - Regular Meeting
- April 18, 2018 - Special Meeting

(B) Approval of Building and Grounds Requests as listed: (Approvals are subject to location availability due to Capital Project work during the summer months.)

- DEX classroom - April 18, 2018 through May 30, 2018 from 3:30 p.m. to 4:15 p.m. - YMCA SACC for After School Art
- JSHS turf field - April 30, 2018 from 6:30 p.m. to 9:00 p.m. - IHC - Boys' Varsity Lacrosse game VS Lowville
- DEX gymnasium - May 3, 2018 from 6:00 p.m. to 8:00 p.m. - Dexter Citizens' Committee - Dexter Yankees Baseball practice
- JSHS gymnasiums - July 6, 2018 from 4:30 p.m. to 9:30 p.m. - July 7 & 8, 2018 from 7:30 a.m. to 9:30 p.m. - Victory Athletics for Youth Basketball Tournament
- BGP and DEX softball fields - July 27, 2018 from 3:00 p.m. to 7:00 p.m. - July 28 & 29, 2018 from 7:00 a.m. to 6:00 p.m. - Victory Athletics for Youth Softball Tournament

(C) Approval of Conferences and Workshops as listed:

- Lisa K. Smith - ESSA State Plan Training for Superintendents and Chief Accountability Officers - Empire State Convention Center, Albany, NY - May 16-17, 2018
- Kristi Bice - nVision User Group Meeting - JLBOCES - May 23, 2018
- Rebecca Flath - nVision User Group Meeting - JLBOCES - May 23, 2018
- Natalie Hurley - JLSBA Annual Dinner Meeting with Elizabeth Hakanson, Regent of the University of the State of NY for the 5th Judicial District - Ramada Inn, Watertown, NY - May 30, 2018
- Barbara J. Case - ASCD's Conference on Teaching Excellence: Pathways to Equity, Grapevine, TX - June 27-July 2, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 5/3/2018

(E) Approval of Financial Reports / Warrants for March 2018

6. BOARD MEMBER’S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS

- (A) Comments and information shared by Board Members:
 - None at this time.
- (B) Staff Member Reports (as provided)
- (C) Staff Member Presentations:
 - None at this time.

7. ITEMS FOR BOARD INFORMATION / DISCUSSION

- (A) Board Information - Results of voting on the 2018-19 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of the 2018-2019 Administrative Budget: Voting Yes-18 Voting No-0
 - Members elected to serve three year terms of office to commence July 1, 2018:
 - Mr. Lynn A. Murray - Copenhagen Central School District
 - Mr. Michael Young - Lowville Academy & Central School District
 - Dr. Sandra Young Klindt - General Brown Central School District

- (B) Board Information - Invitation from Jefferson-Lewis School Boards Association - Annual Dinner/Meeting with Elizabeth Hakanson, Regent of the University of the State of New York - Ramada Inn, Watertown - May 30, 2018

— Dr. Sandra Klindt joined the meeting at 5:35 p.m. President West congratulated Dr. Klindt regarding her re-election to the Jefferson-Lewis BOCES Board of Education.

- (C) Board Information - Tri-County 35th Annual Art Show - May 7-17, 2018 at Dulles State Office Building, Watertown. There will be a reception from 6:00-9:00 p.m., and an awards ceremony on May 7th at 7:00 p.m. in the Dulles Auditorium.
- (D) Board Information - Preliminary Tenure appointment recommendations are as follows, with final Board approval scheduled for the June 11, 2018 meeting, with tenure dates effective as noted:

Name:	Effective Hire Date:	Tenure Area:	Tenure Period to begin:
Hannah L. Cottrell	September 1, 2015	Family & Consumer Science	September 1, 2018
Lindsey A. Davis	September 1, 2015	Music	September 1, 2018
Stephanie A. Doney	September 1, 2015	Special Education	September 1, 2018
Stephanie Karandy	September 1, 2015	Language 7-12 (Spanish)	September 1, 2018
Alicia A. Kiechle	September 1, 2015	Reading	September 1, 2018
Carrie LaSage	September 1, 2015	Library Media Specialist	September 1, 2018
Julia M. Russell	September 1, 2015	Elementary	September 1, 2018

- (E) Board Information / Discussion - 3rd Quarter Marking Period Data for review. There were no comments or questions.

8. ITEMS FOR BOARD DISCUSSION / ACTION

- (A) Board Discussion / Action - Organizational Meeting date / time
 Following discussion, the Board of Education took action to revise the Annual Organizational Meeting date from Monday, July 2, 2018 to Tuesday July 3, 2018 to begin at 7:00 a.m. in the General Brown Room. This will be immediately followed by the regular monthly meeting.
 Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 7-0.
- (B) Board Action - Approval is requested for the **General Brown Central School District to combine with the following school districts: Watertown, Carthage, Indian River, Beaver River and Immaculate Heart Central** (host), for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Ice Hockey** at the Boys’ Varsity level for the 2018-2019 school year.
 Motion for approval by Sandra Klindt, seconded by Albert Romano, with motion approved 7-0.
- (C) Board Discussion / Action - Approval of **Committee on Special Education Reports**
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

9. ITEMS FOR BOARD ACTION - PERSONNEL

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

- (A) Retirements as listed: none
- (B) Resignations as listed: none
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appt. (if applicable)	Effective Date
Kailey M. Crosby	Substitute Teacher	\$75 per day	n/a	5/8/2018
Desiree Zimmer	4-Hour Bus Driver	\$10,723 annually-Step 1	n/a	5/8/2018
Pamela S. Jewett	Sub. Food Service Helper	\$10.46 per hour	n/a	5/8/2018
Whitnee Konwinski	Elementary Teacher K-6	\$44,120 annually-Step 2 (B+0)	4-Year probationary tenure period for Elementary K-6 Education commencing September 1, 2018	9/1/2018
Haleigh Flint	Elementary Teacher K-6	\$43,630 annually-Step 1 (B+9)	4-Year probationary tenure period for Elementary K-5 Education commencing September 1, 2018	9/1/2018
Eric D. Phillips	Social Studies 7-12	\$44,630 annually-Step 1 (B+27)	4-Year probationary tenure period for Social Studies 7-12 commencing September 1, 2018	9/1/2018
Melissa J. Ruscio	Science 7-12	\$58,300 annually-Step 13	3-Year probationary tenure period for Science 7-12 commencing September 1, 2018	9/1/2018

(D) Unpaid Coaching Appointments as listed

Name	Spring 2018 Season	Coaching Certification	Effective Date
Jeffrey L. Wiley	Modified Baseball Assistant Coach	Temporary Coaching License****	5/8/2018

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

10. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kailey M. Crosby** - Substitute Teacher
- **Pamela S. Jewett** - Substitute Food Service Helper
- **Jeffrey L. Wiley** - Coach
- **Whitnee Konwinski** - Teacher
- **Haleigh Flint** - Teacher
- **Eric D. Phillips** - Teacher
- **Melissa J. Ruscio** - Teacher

Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.

11. ADDITIONAL ITEM FOR BOARD ACTION - PERSONNEL

(A) Leave of Absence - **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve a long term leave of absence for Mrs. Ann Duffany as per attached.**

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

12. SUPERINTENDENT’S REPORTS

- (A) Business Official - Mrs. Smith shared that the District has been approved once again as exempt from the internal audit regulation for the 2018-2019 school year, as our student population remains under 1,500 students.
- (B) Superintendent - Mrs. Case provided opt-out rates for ELA and Math.

13. CORRESPONDENCE & UPCOMING EVENTS as provided

14. ITEMS FOR NEXT MEETING

- **Monday June 11, 2018:** Tenure appointments

15. A PROPOSED EXECUTIVE SESSION

- A motion is requested to enter executive session for the following:
 - the discussion of a particular student issue
 - the discussion of the performance history of 7 particular individuals
 - the discussion of the employment history of 1 particular individual
 - litigation strategy regarding one specific legal matter

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time 5:45 p.m.

— Mrs. Bennett was excused from the meeting at 5:45 p.m. The following motions were provided by Superintendent Case.

16. ADJOURNMENT OF EXECUTIVE SESSION

- A motion is requested to adjourn the executive session and adjourn the regular meeting to move to the auditorium to begin the Annual Meeting / Budget Hearing. The regular meeting will reconvene in the General Brown Room immediately following the Budget Hearing.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time 6:10 p.m.

17. A PROPOSED EXECUTIVE SESSION

- A motion is requested to enter executive session to continue discussion of the following matters:
 - the discussion of a particular student issue
 - the discussion of the performance history of 7 particular individuals
 - the discussion of the employment history of 1 particular individual
 - litigation strategy regarding one specific legal matter

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0. Time 6:39 p.m.

18. ADJOURNMENT OF EXECUTIVE SESSION AND THE REGULAR MEETING

- There being no further business or discussion, a motion is requested to adjourn the executive session and adjourn the regular meeting.

Motion for adjournment by Daniel Dupee, seconded by Sandra Klindt, with motion approved 7-0. Time 6:51 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated May 7, 2018